



United States  
Department of  
Agriculture

Risk  
Management  
Agency

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**INFORMATIONAL MEMORANDUM: IS-09-006**

**TO:** All Approved Insurance Providers  
All Risk Management Agency Field Offices  
All Other Interested Parties

**FROM:** William J. Murphy /s/ William J. Murphy 4/29/2009  
Deputy Administrator  
for Insurance Services

**SUBJECT:** Good Farming Practice (GFP) Determinations

**BACKGROUND:**

The Risk Management Agency (RMA), on behalf of the Federal Crop Insurance Corporation (FCIC), issued Bulletin No. MGR-05-010 on June 10, 2005, to establish procedures for GFP decisions made by Approved Insurance Providers (AIPs), GFP determinations made by RMA Regional Offices (ROs), and GFP reconsideration decisions made by the Deputy Administrator for Insurance Services. RMA finds that some GFP decisions issued by AIPs neither comply with the requirements of MGR-05-010 nor provide the appropriate rights to the producer to request a GFP determination from the RO.

MGR-05-010 states in relevant part:

***“II. GFP Determinations Made by the RMA Regional Office***

*A. After the AIP has completed the process in section I above, and if the producer Disagrees, with the AIP’s decision, or if the AIP cannot make a decision that the production method is a GFP based on available information provided and in accordance with the process outlined in section I, the producer or the AIP may request in writing that the RMA Regional Office serving the location of the insured acreage make a GFP determination.*

...

*B. The AIP must send the request to the RMA Regional Office serving the location of the insured acreage, and include the GFP decision file, which contains all material facts, written opinions, published material and supporting verification provided by the producer and recommendations and research conducted by the AIP. The AIP must identify who is requesting the GFP determination and include the producer’s written request, if applicable.”*



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MGR-05-010 also states that the RO will reject and return to the AIP any incomplete GFP determination request file. The RO will also return the GFP determination request file for the AIP to develop and issue a GFP decision when, after a review of the GFP determination request file, the RO determines that adequate documentation exists for the AIP to make a GFP decision.

**ACTION:**

AIPs are reminded of the requirements of MGR-05-010 when determining GFP. AIPs must advise producers of the right to request in writing that the RO make a GFP determination **through the AIP to the RO** within 30 days of the date of the GFP decision. The AIPs shall include their complete GFP decision file with the producer's written request to the appropriate RO. If the RO determines the GFP decision letter or the decision file is incomplete, it shall be returned to the AIP. The AIP may resubmit a complete GFP decision file.

AIPs are reminded to advise producers that a GFP determination must be requested from the RO before reconsideration is requested from RMA's Deputy Administrator for Insurance Services according to 7 C.F.R. § 400.98.

**DISPOSAL DATE:**

This memorandum expires December 31, 2009.